

## GRADUATE SCHOOL

### NOMINATION FOR SPECIAL OR EXTERNAL MEMBERSHIP IN THE GRADUATE FACULTY

This nomination form and supporting materials is to be used only for nominations for External or Special membership in the Graduate Faculty. It requires approval via signature of the Chairman of the Graduate Studies Committee and final approval by the Office of Graduate Studies. This form **MUST** be accompanied with the nominee's vita.

Nominee Name:

Nominee Title/Rank: \_\_\_\_\_

Please list relevant primary and secondary areas of research and graduate level teaching competence

**TYPE OF NOMINATION** (use check boxes to indicate type of nomination)

**Special Membership in the Graduate Faculty:** Special membership is to be used for visiting or part-time faculty, tenure track "all but dissertation" faculty, non-tenure stream faculty who are not eligible for Full Membership, and other qualified persons serving in non-faculty positions. Membership remains valid until person is no longer affiliated with UTA and must be renewed.

First nomination for Special Membership

Renewal of Special Membership

Date of Initial Nomination for Special Membership

**External Membership in the Graduate Faculty:** External membership is for experts in a field who are not employees of UTA, These persons are entitled to serve on a thesis or doctoral committee for a particular student. This appointment is valid only for that student and expires when work on the student's committee is complete.

Name of student who will have the nominee on his/her committee:

Student ID Number

**Required for an External Membership Nomination:** By signing below, the Chair of the student's thesis/dissertation committee indicates they believe the nominee for External Membership has expertise relevant to the student's thesis/dissertation and should be approved to serve as an External Member of the student's Committee.

Signature of Chair of the Thesis or  
Dissertation Committee

**Required for Special and External Membership Nominations:** Signature of Committee on Graduate Studies Chair indicating Committee approval the Special or External Member nomination.

Signature of Committee on  
Graduate Studies Chair

Name of Department Contact Person

Contact Person Email

**Please return this form and the nominee's vita to the Graduate School:** [graduate.studies@uta.edu](mailto:graduate.studies@uta.edu)

**Graduate School use only:**

Approved

Denied

**Signature, Graduate School**